

FORCEPOINT CLOUD EMAIL SECURITY Administrator Course Outline

Forcepoint Cloud Email Security

ADMINISTRATOR COURSE

Intended audience

- **End-User/Customers:** System administrators, network security administrators, IT staff
- **Channel Partners:** Sales Engineers, consultants, implementation specialists

Format

- Virtual Instructor-Led training (VILT)
 - Online (remote) training

Duration

- 1 sessions, 4 hours per session
 - Total of 4 hours virtual classroom time

Homework

- Students are required to complete homework activities (outside of class time) to reinforce topics learned and to prepare for the next session
 - Approximately 30-60 min required each day outside of virtual classroom time

Pre-requisites

- None

Certification requirements

- Completion of all course sessions
- Configured lab exercises and homework assignments
- Certification exam (multiple choice)

Overview

During this four hour training course, you will learn how to configure, administer, and support the Forcepoint Cloud Email Security solution. You will learn the requirements and recommendations to successfully integrate with Forcepoint Cloud Email Security. You will develop expertise in creating Email security policies, quarantine behavior, email agent configuration and deployment, incident management, and reporting.

Course objectives

- Understand the fundamentals of the Forcepoint Cloud Email Security technology
- Create email policies and manage email delivery
- Configure initial email agent settings
- Manage email traffic scan and delivery
- Understand quarantine process
- Configure the email agent
- Review system status and email reports
- Perform a backup of the email policy and cloud settings
- Understand best practices for configuration and implementation
- Review log settings and recovery practices



Session 1

1) Forcepoint Cloud Email Security overview

- a) Email Cloud service components and infrastructure
- b) Plan system rollout and endpoint coverage

2) Managing email traffic in cloud

- a) Configure basic Forcepoint Cloud Email Security Portal settings
- b) Manage email traffic
- c) Configure email server client
- d) Understanding policy behavior
- e) Test email scanning and delivery
- f) Create and assign policies
- g) Define email policy actions and default settings
- h) Manage policy block pages and exceptions

3) Manage Accounts & User Data

- a) Create accounts and user data
- b) Integrate Forcepoint Cloud Email Security authentication
- c) Manage existing email accounts
- d) Configure default user settings
- e) Define user directory synchronization details

4) Reporting

- a) Dashboard overview and customization
- b) Distribute email security reports
- c) Create and export custom reports

5) Maintenance & backup operations

- a) Plan email server management and maintenance

In order to attend this online class, you must have a computer with:

- High-speed Internet connection
- Up-to-date web browser
- Adobe Flash web browser plug-in
- PDF viewer
- Speakers or headphones

A tablet or ebook reader is also recommended.

Test your connection to an Adobe Connect virtual class environment [here](#).

For more information about other Forcepoint training offerings, please visit our [Customer](#) or [Partner](#) training page.

Questions about Forcepoint training? Contact Forcepoint Technical Readiness and Training at salestraining@forcepoint.com

